#### Dear Friends

Congratulations on your engagement! We welcome your inquiry about receiving the Sacrament of Holy Matrimony at St. John the Baptist Catholic Church. It is a privilege for us to assist you as you prepare for this Sacrament and our Church community wants to uphold and support you faithfully as you grow together in God, who is love.

The Catholic Church esteems marriage as a sacred action, since it is one of the Seven Sacraments of the real presence of Christ among us. Sacred Scripture compares marriage to the covenant relationship of God with us. Saint Paul says the union of husband and wife is a sign of the union of Christ and the Church. You must realize that this marriage is a gift from God to help you and your spouse attain holiness and in turn, inspire the members of this community to holiness.

Church law allows the priests and deacons of St. John's to witness the marriage of those who are parishioners of St. John the Baptist. We are not authorized to witness the Sacrament of Marriage of non-parishioners nor do we "rent out" the Church for any other manner of wedding. Marriage in the Catholic Church is a participation in the action of God, in which Grace is given and duties and responsibilities are expected of those who answer this call. Getting married in the Catholic Church means that not only do you want to marry your fiancé, but that you want God, through His Church, to bless and actively participate in this union.

This booklet is our best effort in providing you the information you need to plan your wedding at St. John the Baptist Parish. Please read it carefully and if you agree with our guidelines, sign and return both the Marriage Information Document (Appendix A) and St. John's Rite of Marriage Agreement (Appendix B) to your officiating priest or deacon.

We have also provided you with a helpful booklet, entitled "Together for Life". It will be a valuable resource for selecting the readings and prayers for your wedding. In addition, it has wonderful passages designed to encourage discussion between you and your fiancé. Your mentor, as you plan your wedding, is your officiating priest or deacon and you are welcome to contact him with any questions or concerns about your wedding day or your relationship.

We look forward to serving you as we share our faith together.

Sincerely in Christ,

Father Andrew Kozminiski, SAC Administrator, Saint John the Baptist

## **Table of Contents**

| Getting Married at St. John the Baptist          | 3  |
|--|----|
| Getting Married in the Catholic Church           | 4  |
| Obstacles to Receiving the Sacrament             | 6  |
| Guidelines for the Rite of Marriage              | 7  |
| Required Documents Checklist                     | 11 |
| Expected Wedding Expenses                        | 13 |
| Appendix A – Marriage Information Document       | 15 |
| Appendix B – Rite of Marriage Agreement          | 17 |
| Appendix C – Wedding Planning Worksheet          | 19 |
| Appendix D – Approved Music Selections           | 25 |
| Appendix E – Florist Agreement                   | 27 |
| Appendix F – Photographer/Videographer Agreement | 29 |

## Getting Married at St. John the Baptist Parish

We at St. John the Baptist Parish want your wedding to be a beautiful, memorable, and faith-filled occasion. This booklet is your first source of information about having your wedding here. The guidelines and procedures are written from years of wisdom and practical experience and are meant to protect the sacredness of the Sacrament of Marriage. If you believe your situation requires any accommodation outside these approved regulations, you may request an exception from the Pastor. In fairness to all, please be aware that permitted exceptions are very rare.

Church law guarantees that established, active, registered members of a parish, who are in good standing with the faith and morals of the Catholic Church, have the right to marry in their proper parish. It also states that the community has the right to know the couple and know that they are properly catechized in the Faith.

To be considered an established active, registered member of St. John's, for the purpose of marriage, the bride or the groom must have be registered and active in the parish for at least six months before a wedding will be scheduled. This means you must:

- Be registered in our parish (i.e., your name can be found in the parish directory);
- Participate in the parish by attending weekly Mass, volunteering and giving to the weekly offertory collection.

Children of long-time established active and registered parishioners are considered members for the purpose of marriage and may be married at St. John the Baptist Parish as long as they have been granted proper delegation from their current parish.

Weddings at St. John's are celebrated on Saturdays at either 11:00 a.m. or 2:30 p.m. You can also have a Friday wedding if you want it later than 2:30.

Rehearsals are scheduled the night before the wedding between 5:00 and 7:00 p.m.

## Getting Married in the Catholic Church (The Theology of Marriage)

#### PART I: MARRIAGE

Scripture points out early on that the image and likeness of God is shown when a man and a woman come together. The Church compares the marriage between spouses to Christ and the Church to demonstrate the necessity of both in the relationship. It needs to be remembered that God is the author of Marriage. He has always existed; He created us out of His love. When this is known, the importance of love can be understood. Love draws the spouses together. This love then draws this couple to God, and because of this love others are also drawn, in this case – children.

One of the realities that married couples live with and must acknowledge is sin. Evil is something that everyone has experienced, either from his or her own actions or by the actions of another. Since Marriage involves two individuals, their relationship can be corrupted by sin, either consciously or unconsciously. The Marriage relationship, created by God, is a natural part of our existence, but because we have the ability to turn from God this natural relationship can be corrupted by sinful actions. Scripture points out that Adam and Eve's act of selfishness, resulting in sin, has brought about the toil of work. This shows the need to rely on God's grace and the need to continue to receive the gift of grace. This means that the couple needs to consciously work to cooperate with God. For it is only with God that we can overcome sin. This is our need for Jesus and the importance of His death and resurrection.

The relationship of God to His people has been one of consistency, compassion and love. Unfortunately, the people of God have turned their backs upon Him innumerable times as the Old Testament and the New Testament demonstrate. God created Marriage to show people His image and likeness, and then through His Son Jesus, He raised Marriage to a Sacrament. He took what He created at the beginning of time, which was governed by law to what is now written on the hearts of the faithful through the action of the Sacrament.

Both the Old and New Testament provide models for Marriage that should be imitated. God made a covenant with the Israelites. He pledged to be their God always and it was a one sided pledge. He wanted to be our God. In the action of Christ, we have God again dwelling among us, as one like us, accepting death, so that we would know eternal life. The first miracle that Jesus performed was at the wedding feast in Cana. The Church sees the covenantal relationship that God has with the Israelites and that Jesus has with the Church. That is the foundation of teachings on Marriage; the matrimonial union is indissoluble. When people look on a couple that is married in the Church they should see the image and likeness of God – that being a couple joined in love who have pledged their lives to each other, just as God has done with us. The help to carry this off comes from the grace of Jesus Christ. Just as He was asked to carry the burden of the Cross for us, He will also help us with the actions that His Father has requested of us.

Marriage serves two purposes. One is for the good of the spouses. Marriage is an answer

to God's call for the two spouses – this means that each is acting holy, as God is holy. The other purpose of Marriage is for the procreation and offspring of children. Because we are created in the image and likeness of God, He has allowed us to cooperate in some of His activities. One of these is bringing about a life and then caring and being responsible for that person. Marriage is a vocation. God counts on Marriage not only to help people to be holy as He is holy, but also help others seek out God through holiness. The Church does this, but marriage most imitates God in the family.

#### PART II: THE CELEBRATION OF MARRIAGE

We live in this world with signs of God apparent through concrete actions that He has taken. In the Old Testament, the blood of the lamb on the doorposts saved the Israelites. They were fed in their travels through the desert with the bread from heaven in the morning and quail in the evening. God provided water for their thirst. Each time they were removed from the land He gave them, He rescued them and brought them back. With Jesus in the New Testament, we actually have the ability to speak with God, to see that we were being heard. We also witness God's love for us by Jesus accepting our punishment, so that we can gain heaven. God took careful preparation for His actions. In imitating God, we should also take careful preparation. This includes the procedures that the Church outlines for marriage to take place, but it should also include the Sacrament of Penance, so that souls are not marred but shine for participation in this action with Jesus. The Sacrament of Marriage is actually conferred by each of the spouses; the priest or deacon is the official witness representing the Church, validating that the Sacrament took place. When the spouses confer this Sacrament upon each other, the Holy Spirit seals the covenant and it is the Holy Spirit who is the source of their love and strength to live in fidelity.

## Obstacles to Receiving the Sacrament

The Church stresses that freedom to enter into this relationship is important. In the exchange of consent during the Sacrament of Marriage, the transformation begins. Anything that detracts from this freedom can be an obstacle for the Sacrament to actually take place. The following situations are true obstacles from receiving the Sacrament and must be discussed with the officiating priest or deacon before the Rite of Marriage can be witnessed at St. John's.

- 1. Cohabitating couples present a concern for the Church. Living together before marriage seriously compromises the teaching of the Church on the Sacrament of Marriage. The decision to live together deliberately or inadvertently shows disregard for the sacred nature of Marriage as a vocation and covenant. Cohabitating shows to the world that the two individuals want to be known as one; the Catholic Church would like this view to exist on the day of marriage. The other issue is that cohabitating seriously compromises one's freedom. In cohabitating, the couple is joined together in finances, debt, and other contracts that make getting married a necessity as opposed to a freely giving oneself in love and generosity. This lack of freedom can keep the Sacrament from taking place, even though you go through the motions.
- 2. Pregnancy is another concern. This question must be answered: Is the couple marrying because of the child or are the plans to marry being sped up? If it is the first question, then the couple's freedom to marry is impaired and marriage should not take place. If it is the second question, then the couple may be required to demonstrate that they have the maturity to make this decision.
- 3. Someone who is non-practicing in the Catholic faith but wants to marry at St. John's or any Catholic parish presents concerns. Being married in the Catholic Church at least implies that one agrees with the Church and wants God involved in their relationship; not practicing the faith runs contrary to this. Catholics are required to attend Mass on Sunday. This is the expectation of the clergy for any Catholic who wants to be married at St. John's.
- 4. An annulment is required for anyone who has been married before who wants to get married in the Catholic Church. This applies to both Catholics and non-Catholics. If either person has been married previously, he/she needs to inform the clergy at the first meeting. A date for this wedding cannot be set until an annulment has been granted.

## Guidelines for the Rite of Marriage at St. John the Baptist Parish

## **Setting your Wedding Date**

Your wedding date cannot be set until you have your initial interview with the deacon administrator from St. John's. During that interview, he will obtain information about you, walk you through a FOCCUS (Facilitating Open Couple Communication, Understanding and Study) survey, explain the regulations that must be followed to marry at St. John's (outlined in this booklet) and determine if there are special circumstances that need to be addressed before a date can be set (e.g., obstacles to receiving the sacrament). You must complete and submit to the officiating priest or deacon the Marriage Information Document (Appendix A) and St. John's Rite of Marriage Agreement (Appendix B) before the date can be added to the parish calendar. Due to the large number of weddings at our parish, it is advisable to complete the necessary documentation as early as possible in order to ensure that you can get the desired date and time of your wedding.

## **Your Officiating Priest or Deacon**

The Sacrament of Marriage will actually be conferred by each of you upon the other; the priest or deacon is the official witness of the Church. At St. John's, the Deacon Parish Administrator is your main contact for any concerns or questions you have when planning the liturgy or as you better understand your roles as husband and wife. He will plan to meet with you periodically and will ensure that you have met the requirements necessary to be married in the Church.

### **Visiting Clergy**

The Deacon Parish Administrator must approve all requests for visiting clergy to officiate at St. John's. It is the responsibility of the visiting clergy to read and ensure that the parish guidelines are followed. Please contact the Secretary of State for information pertaining to the civil license necessary for an out of state priest or deacon to marry you:

Secretary of State 30 E. Broad Street Columbus, OH 43266 (614) 466-4980

### **Couple to Couple**

In your initial interview, you will review your FOCCUS survey. The survey will help you identify areas that should be resolved before you become married. You will be assigned a trained mentor couple from the parish that will meet with you and lend support in resolving issues. The mentor couple must submit a letter to your file regarding the outcome of that process.

#### Pre-Cana

You must attend either a Pre-Cana Weekend or a diocesan Engaged Encounter Weekend at least six months before your wedding date. The priest or deacon will guide you where to register for a Pre-Cana or Engaged Encounter Retreat in our Diocese. Proof of having completed a Pre-Cana or Engaged Encounter Weekend should be submitted to the parish office.

## **Planning the Wedding Liturgy**

The religious nature of the Rite of Marriage, whether it occurs within a Mass (if both are Catholic) or outside the Mass (if one is not Catholic), must be carefully preserved. Approved readings and prayers for the Mass and the Rite of Marriage are included in the "Together for Life" booklet. Use the Wedding Planning Worksheet (Appendix C) as a guide in making your selections. Your officiating priest or deacon can also help you make your selections.

You may select friends or relatives to participate in the liturgy as readers, servers, Eucharistic Ministers, and gift bearers at the liturgy. Note that at least one of the official witnesses, either the Best Man or Maid/Matron of Honor, must be a practicing Catholic. To make them most comfortable with their roles, please have all participants attend the rehearsal the evening before your wedding date. Very young children (under 5) are highly discouraged from participating in the liturgy as the acoustics in the church amplify every sound and can become distracting.

You may have a parish altar server(s) to serve at your wedding for a nominal fee (see Expected Wedding Expenses). Use your Wedding Planning Worksheet and make sure your officiating priest or deacon knows of your request.

Please note that aisle runners and Unity Candles are not permitted.

## Planning the Music for the Wedding Liturgy

If music is desired, we ask that the parish organist and cantors be utilized, although a guest soloist is permissible if he/she can read music and is an experienced soloist (see the Expected Wedding Expenses). You must contact the Music Director to meet at least two months prior to your wedding to plan the music and include your selections on the Wedding Planning Worksheet (Appendix C).

Note that only liturgically appropriate music may be used at weddings. "Pop" music, secular, Broadway or film music is not appropriate for liturgical use in the Church during the prelude, Mass, ceremony or recessional, whether vocal or instrumental. (The Wagner and Mendelssohn wedding marches associated with secular operas are not permitted.) Note also that no photocopied music is permissible. Approved music selections are included in Appendix D.

#### The Rehearsal

Wedding rehearsals are scheduled between 5:00 and 7:00 p.m. on the day before your wedding and will be scheduled with your officiating priest or deacon. Please make sure that everyone you've invited to participate in the wedding arrives promptly. Our parish Wedding Coordinator will be on hand to give you and your party a tour so that everyone knows where to be and what to do. She will be there on your wedding day also and is well versed in the policies of facility usage. She is a great resource for you on the day of your wedding, especially in coordinating your florist and photographers. Note that the Wedding Coordinator is authorized to enforce all regulations outlined in this booklet and the clergy will support her decisions at the rehearsal and on the wedding day.

### Facility use at the Rehearsal and on the Wedding Day

In an effort to preserve the sanctity and preserve the beauty of the church, we do not allow any alcoholic beverages on the church property prior to or after the wedding. More importantly, drinking alcohol can call into question your freedom to marry and may be cause to disallow the Sacrament to be given on your wedding day. We ask that no food or beverages be brought to the church grounds or into any part of the church. No smoking is allowed anywhere in the church.

No furniture in the church is to be moved, especially microphones, or anything in the sanctuary area (draperies, candelabras, candlesticks, potted plants etc.).

For an 11:00 a.m. wedding, you are permitted to use the church and grounds from 9:00 a.m. -12:30 p.m. For a 2:30 p.m. wedding, you are permitted to use the church and grounds from 12:30-4:00 p.m. Florists, photographers and videographers cannot set up early nor may they stay past those times. All floral arrangements, etc., must be removed and all areas cleaned up and cleared of personal belongings by the end of your time period.

Your guest book and receiving lines cannot be held at the church but should be held at your reception. It is suggested you convey this information to your wedding guests in your wedding program.

No rice, flower petals, birdseed or balloons may be used as part of the wedding celebration either inside or outside the church. Pets are not permitted.

## Florists and Decorating the Church

Our church is decorated for the seasons and you are welcome to enjoy those decorations for your wedding celebration. If you choose to add flowers, no more than three flower arrangements are to be placed in the sanctuary. No decorations are to be placed on the Altar. For safety reasons, the use of candelabra, lamps, and floral displays with candles are prohibited.

You must sign and have your florist sign an agreement that you both understand the regulations as set forth within this booklet. The Policy Agreement for Florists is included as Appendix E and must be received by the parish office before your wedding date.

#### **Photos and Videos**

Photographers and videographers are welcome to take pictures before and during the ceremony. If you wish to have posed pictures taken after the ceremony, you must complete them within 30 minutes. In order to avoid distractions, those taking pictures and/or video recordings are asked to check with the clergy at least 30 minutes before the celebration to arrange for locations for pictures. All photographs must be taken within your allotted time period. There are no exceptions to this rule.

There are strict rules regarding the sanctity of the church in regards to photographers and videographers. You must sign and have each photographer and/or videographer sign an agreement that you both understand the regulations as set forth within this booklet. The Policy Agreement for Photographers/Videographers is included as Appendix F and must be received by the parish office before your wedding date.

## Required Documents Checklist

| ☐ Marriage Information Document (Appendix A)   |
|--|
| ☐ Rite of Marriage Agreement (Appendix B)  |
| □ Annulment (if applicable)  |
| ☐ <b>Mixed Marriage Permission (if applicable)</b> If this marriage is between a Catholic and non-Catholic, please inform the clergy at your initial interview. There is a special form that needs to be completed for the wedding to take place.  |
| □ <b>Delegation (if applicable)</b> If either Catholic party is registered in another parish, he/she will have to contact their pastor at that parish and request "delegation" from him. The Deacon Administrator or another clergy member needs written permission, called "delegation" from the current pastor in order to marry you. Please have this sent directly to the officiating priest or deacon of your marriage.                                 |
| □ FOCCUS Survey  |
| □ Couple to Couple Recommendation Letter   |
| □ <b>Baptismal Records</b> For each Catholic party, a certified copy of your baptismal certificate is required. This means that you must contact the parish of your baptism and ask them to send you a copy of your baptismal certificate, with the parish seal stamped upon it. This record must be no more than six months old at the time of the request. The procurement of this certificate by the non-Catholic party is encouraged, but not necessary. |
| □ Pre-Cana or Engaged Encounter Certificate  |
| ☐ Marriage License The civil license for marriage is to be presented to the Wedding Coordinator at the time of the rehearsal. It is an illegal act for the clergy to marry anyone without the license in hand. Application for the license must be made, under oath, by BOTH parties to the Probate Court of the county in which either resides:   |
| Franklin County Court of Common Pleas, Marriage Licensing Department   |

Delaware County Marriage Licensing Department 88 N. Sandusky St., Delaware, OH 43015, First Floor 8:00 a.m. – 4:30 p.m., Monday through Friday, Telephone: 740-368-1880

8:00 a.m. – 4:30 p.m., Monday through Friday, Telephone: 614-525-3894

373 S. High Street, Columbus, OH 43062, 23rd Floor

## **Expected Wedding Expenses**

As active, registered members of St. John the Baptist, the use of this beautiful church is **free of charge**. Because there are gifted people who offer their time and talent to help you celebrate your wedding, it is customary and appreciated if you plan to pay them according to these guidelines.

## 1.) Marriage Coordinator

The Saint John the Baptist Marriage Coordinator receives **\$350.00**. You may have your own personal coordinator but they do not have any say or involvement in the actual liturgy or planning.

## 2.) Music Ministers:

The stipend for the parish organist and cantor is **\$250.00** each. If a guest soloist or other musicians are used they must work specifically with the Marriage Coordinator. The Marriage Coordinator can help you select a cantor, if necessary and that stipend could vary based on the experience of the cantor.

### 3.) Altar Servers:

The stipend for each altar server is \$20.

## 4.) Maintenance Fee:

To help defray the cost of maintenance we ask that you contribute \$250.00

These stipends (total of \$1000.00) when the wedding is scheduled by the Deacon Parish Administrator.

#### Clergy:

Because the church is free to all practicing Catholics, Canon Law says no one can "buy a Sacrament". Therefore, an honorarium/gift for officiating clergy is recommended at \$250.00. If you choose, this gift is given on the day of the rehearsal.

## Appendix A

## Saint John the Baptist Parish Marriage Information Document

| Bride | 9                              |       |      |          |  |
|-------|--------------------------------|-------|------|----------|--|
| Addr  | ress                           |       |      |          |  |
| Hom   | e & Work Phones                |       |      |          |  |
| Relig | gion                           |       |      |          |  |
| Ema   | il                             |       |      |          |  |
| Groc  | om                             |       |      |          |  |
| Addr  | ess                            |       |      |          |  |
| Hom   | e & Work Phones                |       |      |          |  |
| Relig | gion                           |       |      |          |  |
|       | il                             |       |      |          |  |
|       |                                |       |      |          |  |
|       |                                |       |      |          |  |
|       | Office use only                |       |      |          |  |
|       | Active Registered Parishioner: | ☐ Yes | □ No |          |  |
|       | Date & Time of Rehearsal       |       |      | _        |  |
|       | Date & Time of Wedding         |       |      | <u> </u> |  |
|       | Celebrant                      |       |      |          |  |

## Appendix B

## Saint John the Baptist Parish Rite of Marriage Agreement

We understand that in order to receive the Sacrament of Holy Matrimony at St. John the Baptist Parish, we agree to the following:

- 1. We are established active, registered members of St. John the Baptist Parish.
- We have read and agree with the Theology of Marriage and we are willing to discuss with the clergy and clear all obstacles to receiving the Sacrament before our wedding date.
- 3. We have read the Guidelines in this booklet and understand that they are regulations that must be adhered to in order to receive the Sacrament of Matrimony at St. John's. We will ensure that all those party to our event will also comply. We understand that non-compliance could result in postponement or cancellation of the wedding, even on the wedding day.
- 4. We will be active participants in all pre-marriage programs and meetings with our officiating priest or deacon. We understand that we are not only planning for a wedding, but also a life-long marriage.
- 5. We understand that the Wedding Coordinator, the officiating clergy and the Deacon Parish Administrator of St. John the Baptist Parish have the authority to enforce these regulations and the officiating clergy and Deacon Parish Administrator reserve the right to cancel or postpone any scheduled wedding that deviates from these regulations.

| Bride | Date |  |
|-------|------|--|
|       |      |  |
| Groom | Date |  |
|       |      |  |

# Appendix C Saint John the Baptist Parish Wedding Planning Worksheet (page 1 of 3)

| Wedding Ceremony Date:              | Time:                   |
|-------------------------------------|-------------------------|
|                                     |                         |
|                                     |                         |
|                                     |                         |
|                                     |                         |
| Groom/Phone:                        |                         |
| Number of Bridesmaids:              | Number of Groomsmen:    |
| Number of Flower Girls: F           | Ring Bearer: Yes □ No □ |
| Other Participants (if applicable): |                         |
| First Reading:                      |                         |
| Responsorial (if not sung): _       |                         |
| Second Reading:                     |                         |
| Gift Bearer(s):                     |                         |
| Eucharistic Minister(s):            |                         |
| Musicians (if applicable):          |                         |
| Vocalist(s):                        |                         |
| Organist:                           |                         |
| Pianist:                            |                         |
| Instrumentalist(s):                 |                         |
| Presentation to Mary (optional): Ye |                         |

## Appendix C

# Saint John the Baptist Parish Wedding Planning Worksheet (page 2 of 3)

| Prelu  | de Music Selection  | s:                 |             |           |                         |               |  |
|--------|---------------------|--------------------|-------------|-----------|-------------------------|---------------|--|
| 1      |                     |                    |             |           |                         |               |  |
| 2      |                     |                    |             |           |                         |               |  |
|        |                     |                    |             |           |                         |               |  |
| _      |                     |                    |             |           |                         |               |  |
| Entra  | nce Rite Music Sele | ections:           |             |           |                         |               |  |
|        | Seating of parents  | s:                 |             |           |                         |               |  |
|        | Wedding Party Pro   | ocession           | al:         |           |                         |               |  |
|        | Bridal Procession   | al:                |             |           |                         |               |  |
| Open   | ing Prayer Selectio | n (togeth          | ner for Lif | e Booklet | ):                      |               |  |
|        | A-1 🗆 A-2 🗆         | ] A                | 3 □         | A-4 □     |                         |               |  |
| Liturç | gy of the Word (For | Mass or            | Ceremor     | ny):      |                         |               |  |
|        | First Reading:      | B-1 □              | B-2 □       | B-3 □     | B-4 □                   | B-5 □         |  |
|        |                     | B-6 □              | B-7 □       | B-8 □     | B-9 □                   |               |  |
|        | Responsorial:       | C-1 🗆              | C-2 □       | C-3 □     | C-4 □                   | C-5 □         |  |
|        |                     | C-6 □              | C-7 □       |           |                         |               |  |
|        | Second Reading:     | D-1 🗖              | D-2 🗖       | D-3 🗖     | D-4 □                   |               |  |
|        |                     |                    | D-5 □       | D-6 □     | D-7 □                   | D-8 □         |  |
|        |                     | D-9 □              | D-10 🗆      | D-11 🗆    | D-12 □                  | D-13 🗆        |  |
|        | Gospel Acclimation  | n:                 | E-1 🗆       | E-2 🗆     | E-3 🗆                   | E-4 □         |  |
|        | Gospel:             | F-1 🗆              | F-2 🗆       | F-3 □     | F-4 □                   | F-5 □         |  |
|        |                     | $\Gamma \cap \Box$ | c - C       | ГоП       | $\Gamma \wedge \square$ | <b>□</b> 40 □ |  |

## Appendix C

# Saint John the Baptist Parish Wedding Planning Worksheet (page 3 of 3)

| of Ma           | arriage (For Ma  | ss or Cer  | emony):    |            |       |       |
|-----------------|------------------|------------|------------|------------|-------|-------|
| Ble             | ssing/Exchang    | e of Ring  | s: I-1 🗆   | I-2 □      | I-3 □ |       |
| Pra             | yer of the Faith | nful:      | J-1 🗖      | J-2 🗆      | J-3 🗆 |       |
| irgy of         | the Eucharist    | (For Mass  | s Only):   |            |       |       |
| Pre             | sentation of th  | e Gifts Mı | usic Seled | ction:     |       |       |
| Mas             | ss Parts Sung l  | ☐ or Reci  | ited□?     |            |       |       |
| Pra             | yer over Gifts:  |            | K-1 □      | K-2 □      | K-3 □ |       |
| Pre             | face:            |            |            | L-1 🗆      | L-2 🗆 | L-3 🗆 |
| Nu <sub>l</sub> | otial Blessing:  |            | M-1 □      | M-2 □      | M-3 □ |       |
| Coi             | mmunion Musi     | c Selectio | n:         |            |       |       |
| Pre             | sentation to Ma  | ary Music  | Selection  | n (optiona | al):  |       |
| Pra             | yer after Comn   | nunion:    | N-1 🗆      | N-2 🗆      |       | N-3 🗆 |
|                 | ncluding Rite (I |            |            | • •        | al):  |       |
| Fin             | al Blessing:     | 0-1 🗆      | 0-2        | O-3 🗆      | 0-4 🗆 |       |
|                 |                  |            |            |            |       |       |

# Appendix D St. John the Baptist Parish Approved Music Selections (Page 1 of 2)

(Note- the Marriage Coordinator may change this from time to time)

## **Preludes**

## Organ:

Arioso (JS Bach)
Air for G String (JS Bach)
Aria in F Major (Handel)
Hornpipe in F (Handel)
Largo (Handel)
O Perfect Love (Barnby)

Prière à Notre-Dame from Suite Gothique Boëllmann) Suite in D (Vinci) Winter from *The Four Seasons* (Vivaldi)

The Gift of Love (Hopson)

#### Vocal:

Alleluia (Mozart)
Ave Maria (Bach-Gounod)
Ave Maria (Caccini)
Ave Maria (Schubert)
Bridal Prayer (Roger Copeland)
How Beautiful (Paris)
I Have Loved You (Joncas)
In This Very Room (Harris)
O Perfect Love (Gurney/Barnby)
Not for Tongues of Heaven's Angels (Joncas)
Panis Angelicus (Franck)
Prayer of St. Francis (Temple)
Set Your Hearts on the Higher Gifts (Warner)

The Irish Blessing
The Lord Bless You and Keep
You (Rutter)
The Prayer (Sayer/Foster)
When Love is Found
(Traditional English melody/text by
Brian Wren)
We Will Serve the Lord (Haas)
Where There is Love (Haas)
Wherever You Go (Norbert)

## **Processionals**

Air from Water Music (Handel)
Canon in D (Pachelbel)
Jesu, Joy of Man's Desiring (JS Bach)
Prélude from Te Deum (Charpentier)

Trumpet Tune (Johnson)
Trumpet Voluntary in D (Clarke)
Trumpet Voluntary (Stanley)

# Appendix D St. John the Baptist Parish Approved Music Selections (Page 2 of 2)

## Responsorial Psalms

There are various musical settings of each of the psalms in your *Together for Life* book. Below are a few examples:

Psalm 98: All the Ends of the Earth (Haas/Haugen)
Psalm 103: The Lord is Kind and Merciful (Haugen)
Psalm 128: Blest are Those Who Love You (Haugen)

Psalm 145: I Will Praise Your Name (Haas)

## **Presentation of the Gifts**

A congregational hymn, or an instrumental or vocal solo may be done at this time.

**Eucharistic Acclamations** (Holy, Memorial Acclamation, Amen, Lamb of God)

Mass in Honor of St. Benedict (Robert LeBlanc)

Mass of Christ the Savior (Dan Schutte)

## **Communion**

It is preferable that there be a congregational hymn sung during Communion. An instrumental or vocal selection may also be done.

Examples of some congregational Communion hymns:

Bread of Life (Fisher)

Eat This Bread (Berthier)

Gift of Finest Wheat (Westendorf/Kreutz)

Taste and See (Moore)

We Have Been Told (Haas)

We Remember (Haugen)

One Bread, One Body (Foley)

## Recessionals

Allegro Maestoso from *Water Music* (Handel) Rigaudon (Campra) La Réjouissance (Handel) Rondeau (Mouret)

Ode to Joy (Beethoven) Spring from *The Four Seasons* 

Prelude in the Classic Style (Gordon Young) (Vivaldi)

Psalm XIX (Marcello) Trumpet Tune (Purcell)

## Appendix E

## Saint John the Baptist Parish Florist Agreement

For an 11:00 a.m. wedding, the wedding party, including florists, is permitted to use the church and grounds from 9:00 a.m. -12:30 p.m. For a 2:30 p.m. wedding, the wedding party, including florists, is permitted to use the church and grounds from 12:30-4:00 p.m. Florists cannot set up early nor may they stay past those times. All floral arrangements, etc., must be removed by the end of your time period.

- Florists are not to move the altar furnishings or existing sanctuary arrangements to accommodate floral arrangements. Nothing may ever be placed on the Altar of Sacrifice.
- 2. No additional candelabra or flower arrangements with candles are allowed.
- 3. No floral arches are allowed.

Please print your name as to agreeing to the above:

4. St. John the Baptist Parish cannot be responsible for items left in the church or preparation room.

| Florist                     | Date |  |
|-----------------------------|------|--|
| Company Name & Phone Number |      |  |
| Name of Engaged Couple      |      |  |

# Appendix F Saint John the Baptist Parish Photographer/Videographer Agreement

For an 11:00 a.m. wedding, the wedding party, including photographers and videographers, is permitted to use the church and grounds from 9:00 a.m. -12:30 p.m. For a 2:30 p.m. or 4:00 p.m. wedding, the wedding party, including photographers and videographers, is permitted to use the church and grounds from 12:30-6:00 p.m. Photographers and videographers cannot set up early nor may they stay past those times.

We welcome photographers and videographers, both professional and amateur, for still pictures and videotapes. However, we ask that the following directives be observed. The Church itself is not a studio but a sacred place in which a community of believers celebrates common worship. The photographer and videographer should keep this in mind as they plan all their decisions before, during, and after the celebration of the Sacrament of Marriage.

- 1. Wedding photographs may precede the marriage ceremony.
- 2. Photographers and videographers may not enter the sanctuary. They may photograph from the side or rear of the Church only.
- 3. Formal portraits with studio equipment such as screens, props, etc., are not to be done in the church but at home, the studio, or the reception hall.
- 4. No church furnishings are to be moved for pictures.
- 5. Flash photography may be taken during the processional and recessional only and not during the ceremony itself.
- 6. The photographer is not allowed to stop or slow the progress of the liturgy.
- 7. Photographers should be prepared to begin taking the formal pictures immediately after the wedding party leaves in the exit process.
- 8. Photographers and stationery video cameras are permitted in the choir loft of the church as long as they are not on the organ or piano platforms or in the way of the organist.

| Please print your name as to agreeing to the above: |        |
|---|--------|
| Photo/Videographer                                  | _ Date |
| Company Name & Phone Number                         |        |
| Name of Engaged Couple                              |        |